



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon  
(042) 540-6519

## NOTICE TO PROCEED

**MERCY AND CRISPIN CATERING SERVICES**  
Lucban Quezon

Sir/Madam,

The attached **Purchase Order No. 2023-07-0319** are already approved so **NOTICE** is given to **MERCY AND CRISPIN CATERING SERVICES** for the purchase **Foods for graduation requested by S. Manzanilla - CAS** with **PR No. 2023-07-1567** Upon receipt of this **Notice** you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

  
**DORACIE B. ZOLETA-NANTES, PhD.**  
University President

**JUL 27 2023**

I acknowledge receipt of this Notice on : \_\_\_\_\_

Name of the Representative of the of the Bidder: **MERCY AND CRISPIN CATERING SERVICES**

Authorized Signature: Maif